



# Kalamunda Districts Rugby Union Club

---

## EMERGENCY PROCEDURES

---

### In the Event of an Emergency

- i. Dial 000
- ii. Give the Operator your name
- iii. Give your location: Kalamunda Districts Rugby Union Club, Hartfield Park, Corner of Morrison & Hartfield Roads Forrestfield
- iv. State the nature of the Emergency
- v. Tell the operator what assistance is required (Ambulance, Police, Fire).
- vi. Stay online with the Operator until told its OK to go.

### Access

- vii. Ensure emergency entrances are open & clear of vehicles and obstructions.
- viii. Ensure someone stays at the corner of Morrison/ Hartfield roads and at emergency gates to give the emergency services directions

### **INJURY: Ensure someone stays with the patient at all times.**

#### **NECK/ BACK INJURY:**

- a) Ensure the patient is stabilized
- b) Sandbags and neck collars are with the stretchers in the tunnel
- c) If in any doubt do not move the patient
- d) Keep the patient warm and re-assure the patient
- e) Don't crowd the patient
- f) Get qualified First Aider/ Sports trainer if any are at the grounds



## HEART ATTACK

- g) The Club has a defibrillator on the outside of the Club next to the tunnel. A key for the security locker is behind the bar, or alternatively call the emergency number on the security locker to gain access.
- h) Follow the instructions provided by the instructor

## FIRE

- a. Evacuate the building
- b. Nominated Fire Wardens to ensure all members and guests have left the building
- c. Nominated muster point is the Car Park on Morrison Road by the Welcome sign
- d. If members have fire training and are familiar with the correct use of fire blankets and/or fire extinguishers, they can attempt to put out the fire.

**AT NO TIME SHOULD MEMBERS RISK THEIR OWN LIVES TO EXTINGUISH A FIRE.**

### Registered First Aider(s)

- Name Tel
- 

### Club Fire Wardens

- Name Tel
- 

### Notes:

These procedures can be reviewed and amended by the Club Committee at any time without prior notice.

**For information regarding the Kalamunda Districts Rugby Union Club's  
Emergency Procedures, please contact the Club Secretary:**

[secretary@kalamundarugby.com.au](mailto:secretary@kalamundarugby.com.au)