

GENERAL INFORMATION*

Lead Area:	Community & Game Development
Lead Procedure Title:	MATCH DAY SET-UP PROCEDURE
Procedure Reference No:	RWA4
Adapted by:	JS
Date last modified:	21 st January 2019

SCOPE OF RESPONSIBILITY

- This procedure is to be implemented and followed by clubs for each match to be played.
- **Each Club must appoint a Ground Marshall for competition matches played.**
- The responsibilities of the **Home** Ground Marshall shall include welcoming all referees and other officials to the venue, assisting the officials in their preparation, ensuring that the ground(s) is/are properly roped off and marked, organising and supervising crowd control and approaching and admonishing abusive spectators from their respective clubs.
- The responsibilities of the **Away** Ground Marshall shall include liaising with the Home Ground Marshall in organising and supervising crowd control and approaching and admonishing abusive spectators from their respective clubs.

STEP BY STEP PROCESS

- The Match Day procedure is as follows:

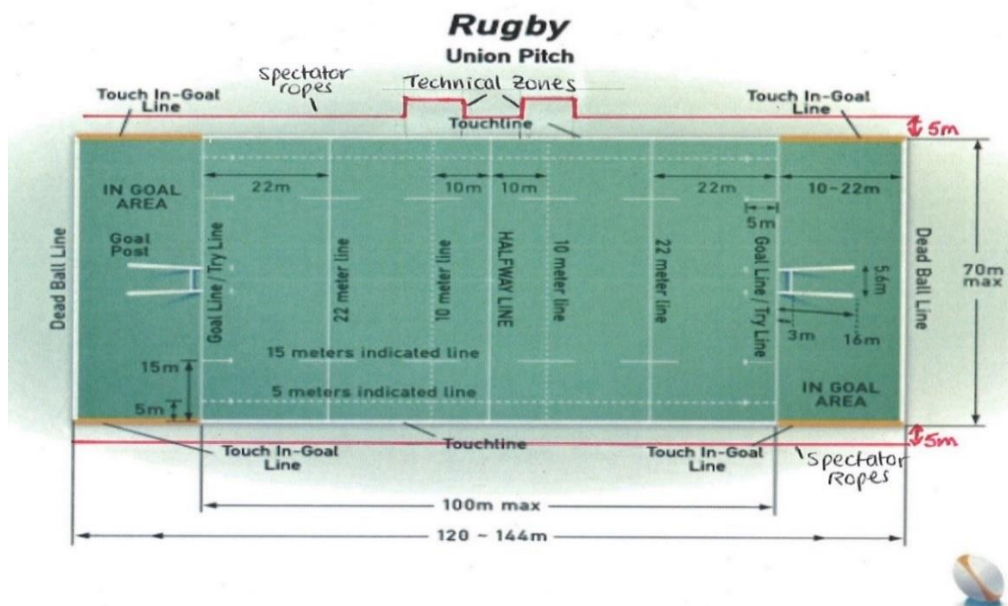
Step	Description of action	Responsible
1	Appoint a Ground Marshall from each club, for each match, home or away.	Club
2	Ensure that the identity of the Home Ground Marshall is known to all referees prior to the commencement of each match.	Home Ground Marshall Club
3	Ensure that the ground is marked correctly in accordance with the Laws of the Game Rugby Union.	Home Ground Marshall Club
4	Ensure the ground is set up correctly in accordance with the Laws of the Game Rugby Union including field markings, flags and corner posts.	Home Ground Marshall Club
5	Ensure facilities are provided for the accurate and legible display of scores during the match on the Number 1 field (minimum). Clubs are encouraged to provide additional scoreboards for all/any other fields in use.	Home Ground Marshall Club
6	Ensure that any scoreboard is constantly maintained to reflect the current score during each match.	Home Ground Marshall Club
7	Ensure three (3) match balls are available for a match, all of which must comply with the specifications and requirements set down in the Laws of the Game Rugby Union.	Home Ground Marshall Club

*This procedure has the effect of a Rule under the Competition Rules issued by the Union and terms used in this procedure and defined in the Competition Rules have the same meaning in this procedure and the rule of interpretation set out in the Competition Rules also apply to this procedure.

OPERATIONAL PROCEDURE

8	Provide First Aid facilities and equipment to the extent required to comply with any player safety directives issued from time to time by Rugby AU and notified to the club by the Union.	Home Ground Marshall Club
9	Ensure ropes are placed around the playing enclosure, no less than 5 metres from the touch line where practicable, with both touch lines so roped, unless dispensation is granted by the SCM.	Home Ground Marshall Club
10	Ensure two (2) technical zones are marked on one side of the playing field, set back 5m from the 10m line either side of the halfway line and shall be at least 15m in length towards the 22m lines of the playing field. Each team's coaching staff and replacement players, first aiders and water carriers are to remain within these technical zones whilst their game is being played. Adequate seating arrangements should be available in each technical zone to ensure at least all replacement players can be seated during any particular match. (Refer to diagram below).	Home Ground Marshall Club
11	Clubs should provide adequate first aid support for their teams at all playing venues. Stretchers and a neck collar must be provided by the home or hosting team and be readily accessible to the playing area, preferably on the sideline.	Home Ground Marshall Club First Aid Attendants
12	Ensure clear access to and from the playing area is provided for emergency vehicles at all playing venues	Home Ground Marshall Club

OTHER INFORMATION



DOCUMENTS REQUIRED BY YOU TO FOLLOW THIS PROCEDURE

- RWA 2019 Competition Rules

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